

# COLLEGE OF EDUCATION

## WILLIAM PATERSON UNIVERSITY

### Application for Observation or Internship in a Public School

NAME \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_

CITY & STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ CELL PHONE \_\_\_\_\_

WP E-MAIL \_\_\_\_\_

855#: \_\_\_\_\_ MAJOR: \_\_\_\_\_

For what semester is this placement request: \_\_\_\_\_

For what course is this observation placement a requirement? \_\_\_\_\_

Instructor's name: \_\_\_\_\_

In what type of setting are you requesting to be placed? \_\_\_\_\_

What are the inclusive dates for this placement? \_\_\_\_\_

How many days per week? \_\_\_\_\_ How many hours per day? \_\_\_\_\_

What are the requirements of this placement (i.e. work with students, tutor students, observe only)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please note that school districts may require one or all of the following in order to complete any internship, field work, or observations. All of these requirements can take up to three months to complete.

Substitute license

Mantoux test

Board approval

Official/unofficial transcripts

Criminal History Background Report (Completed through the NJ DOE)

**SUBMIT TO:**

OFFICE OF FIELD EXPERIENCES, VALLEY 3108

FAX: 973-720-3503